

# NOW HIRING: SWIM LESSON INSTRUCTOR



## QUALIFICATIONS

- Experience and knowledge of swimming skills and the ability to teach skills is mandatory
- Ability to work independently or with limited direction
- Ability to assume responsibilities as required for successful daily swim lessons, including issues related to staffing, safety, customer services, and lesson plans
- Must have the ability to communicate instructions in a professional and enthusiastic manner
- Must have strong interpersonal skills, and work well with the public and other staff
- Ability to establish a positive rapport by using tact and discretion with participants, parents, and staff
- Must display a high degree of emotional maturity while keeping difficult situations in proper perspective
- Must be detail oriented to be able to process information accurately
- Must successfully pass a background check
- Must complete certification for CPR and First Aid

## RESPONSIBILITIES

- Supervise and instruct swimming classes
- Maintain a professional appearance and attitude while performing duties, and while on HTSW premises
- Continue education by attending staff meetings and training sessions
- Maintain and promote excellent customer service relations with patrons, parents, and other affiliates
- Maintain a working knowledge of all general and department safety rules
- Strictly enforce all general safety rules and improve public and employee knowledge by preventing, confronting and correcting unsafe behavior
- Perform other related duties and/or special projects as assigned
- This position is responsible for swimming classes at the aquatic facility
- Complete appropriate forms and reports on participants
- Maintain a safe environment through a total knowledge of functions and operations of all safety, rescue and first aid equipment
- Follow HTSW policies, procedures, and guidelines
- Maintain good safety awareness and follow all safety guidelines and procedures

